## **Requirements for Rotations at Franciscan Health Lafayette**

Thank you for your inquiry regarding completing a rotation with Franciscan Health Lafayette. Dr. Jeffrey Penman, Director, Graduate Medical Education, provides the oversight and approval for all of the Physician Assistant and Nurse Practitioner rotations and he can best be reached via email at <u>Jeffrey.Penman@franciscanalliance.org</u>.

After you have communicated with Dr. Penman and have obtained approval for a rotation you will need to verify that a valid affiliation agreement with your college/university is on file at Franciscan Health Lafayette; this can be done by contacting Michelle Evans, Assistant, Risk Management/Contracts Office at <u>Michelle.Evans2@franciscanalliance.org</u>. Should there not be a valid affiliation agreement in place, Michelle will be able to provide you with the needed information to begin the process. Please understand that this process can take several weeks and it must to be in place <u>before</u> your rotation can begin.

Please understand that while Dr. Penman may be able to help in providing you with names, the overall task of securing a preceptor for the rotation will be your responsibility. Once you have a preceptor in place, verification from your preceptor and the dates of your rotation will need to be provided to the Graduate Medical Education office.

Below is a list of the documentation which will need to be provided to the GME office before your rotation starts:

- Current proof of insurance, in accordance with IN Medical Malpractice Act
- Proof of valid College/University status, with skills expected at his/her level of training
- Proof of valid license/permit, in accordance with IN medical licensing board regulations
- Proof of criminal background check (If you have a background check on file we will accept that, if not, you will need to complete a HireRight Background check form so we can obtain one)
- Proof of OSHA Blood Borne Pathogens and Universal Precautions Training
- Proof of negative Tuberculosis skin test, QuantiFERON gold test, or recent chest x-ray
- Proof of vaccinations:
  - \*MMR (Measles, Mumps, Rubella); Rebella titer
  - \*Hepatitis B series or declination
  - \*Varicella (Chicken Pox)
  - \*Flu Vaccine
- Proof of Drug Screen Drug screen results must on file <u>before</u> a resident/student can start a rotation. If one is on file with your school we are able to use that, if a copy can be provided; if not, a lab order to obtain a drug screen will can be arranged. Drug screens can be done at Franciscan Health Lafayette East (three days to obtain results) or at WorkingWell in Indianapolis (results same day). The locations for Working well are listed below:

## Drug sreen locations:

Franciscan Occupational Health Center – Greenwood 747 E County Line Road Greenwood, IN 46143 (317) 528-8009 FAX (317) 528-8012 Hours of Operation: Mon-Fri 7 a.m. to 7 p.m.

Franciscan Occupational Health Center – Mooresville

1001 Hadley Road LL190 (Pavilion) Mooresville, IN 46158 (317) 834-5220 FAX (317) 834-5229 Hours of Operation: Mon-Fri. 8 a.m. to 5 p.m.

Completion of a Security Access Form will also be required for enrollment in Epic training and our OnBoarding Learning Modules.

If you have any questions please contact Sherry Oland, Coordinator, Graduate Medical Education, <u>Sherry.Oland@franciscanalliance.org</u>.